

# WHITE SULPHUR SPRINGS SCHOOLS

## Work Order Request

Date \_\_\_\_\_

Location of Concern \_\_\_\_\_

Description of Problem:

Is this a Life, Fire, or Safety hazard?

Yes

No

\_\_\_\_\_

Signature of Reporting Personnel

**Please place in Mr. Haugan's mail box**

Corrections made:

Date Completed: \_\_\_\_\_

\_\_\_\_\_

Signature of Person Doing Repairs

\_\_\_\_\_

Principal's Signature

\_\_\_\_\_

Date