White Sulphur Springs
ADULT EDUCATION

Box C
White Sulphur Springs, MT 59645

TIME SHEET

The program pays instructors for their time and if some preparation time is necessary, this is paid at the same rate. The ratio is one hour for every three hours of instruction time. Please turn in at the end of the class.

Class: _____ **Instructor:** _____

Date	Start Time	End Time	Regular Hrs.	Prep. Hrs.	Total Hrs.
		TOTALS:			

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____