

**WHITE SULPHUR SPRINGS SCHOOLS
SCHOOL DISTRICT #8**

CLASSIFIED
APPLICATION FOR EMPLOYMENT

Name: _____ Social Security #: _____
(Last) (First) (Middle)

Address: _____
(Number & Street) City State Zip

Phone: Home: _____ Work: _____ Message: _____

Position Title: _____ Filing Date: _____

Instructions and Information

Please complete all pages of the application fully and legibly. Furnishing information on the application for Employment is mandatory, unless otherwise stated.

Resume and supporting material may be attached; resume cannot be used to replace employment history.

Application may be submitted in person or by mail. Application must be received by final filing date.

All application materials must be submitted at the same time.

Application and supporting materials will not be returned.

EQUAL OPPORTUNITY. The White Sulphur Springs School District prohibits discrimination against or harassment of any person employed by or seeking employment with the School District because of race, creed, religion, color, or national origin or because of age, physical or mental disability, marital status, or sex when the reasonable demands of the position do not require an age, physical or mental disability, marital status, or sex distinction.

Please type or print clearly using a pen.

E E O - EMPLOYER

Do you have the legal right to accept work in the United States? Yes _____ No _____

What shift hours are you available? Days _____ Evenings _____ Nights _____

Are you available to work (check all appropriate spaces)? Weekends__ Holidays __ Overtime__

Do you have any relative employed by the School District or serving on the School Board?
Yes _____ No _____

If Yes please provide name(s), department(s) and relationship(s).

Have you ever been released or discharged from employment or resigned to avoid such release or discharge? Yes _____ No _____

If you answer Yes, please list circumstances, places and dates in this space.

Have you ever been convicted of a felony or misdemeanor of any kind? Yes _____ No _____

If you answer Yes, please list circumstance, places and dates in this space.

Driver License number, state and class (mandatory only if required for the job you are applying for: _____

Education and Training (include military training)

Educational/Training Facility (List name and address)	Subject Studied (List Major & Minor If applicable)	Units Taken	Degrees Received AA,BS,MS,Ph.D.,etc.

E E O - EMPLOYER

Professional/Technical Licenses/Certificates
(Mandatory only if required for the position for which you are applying.)

Type of License or Certificate	License/Certificate #	State/Organization Issued By	Expiration Date

Employment Record: List your present or most recent employer first. Describe your employment history, accounting for all time during the past 15 years. You may include volunteer and paid experience. DO NOT substitute a resume. You may attach additional information.

Do you wish to be notified before we contact your current or previous employer? Yes___ No___

Employer _____

Address _____

Immediate Supervisor & Title _____

Your Job Title _____ Dates Employed From _____ To _____

Job Duties (brief statement, be sure to list all duties related to this position):

Reason for Leaving _____ Salary _____

Employer _____

Address _____

Immediate Supervisor & Title _____

Your Job Title _____ Dates Employed From _____ To _____

E E 0 - EMPLOYER

Job Duties (brief statement, be sure to list all duties related to this position):

Reason for Leaving _____ Salary _____

Employer _____

Address _____

Immediate Supervisor & Title _____

Your Job Title _____ Dates Employed From _____ To _____

Job Duties (brief statement, be sure to list all duties related to this position):

Reason for Leaving _____ Salary _____

Those successful applicants will be required through their own initiative to complete a Fingerprint background check, (at their own expense) before Employment with White Sulphur Springs School District #8 is finalized.

Applicant's Declaration:

I have read and understand each part of the application, and certify that all of the statements made on this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I understand that the information I have provided may be verified, and that engaging in any fraud, misrepresentation, deception, or concealment of information sought in this application, or any other failure to furnish truthful and complete information to the district in applying for this position shall result in rejection of my application, or, if discovered after I am hired shall result in immediate termination of my position with the school district.

Signature

Date

E E O - EMPLOYER